January

* 1st or 2nd Week –
* ESIP Winter Meeting,
  + Assembly Partner Meeting,
  + New Leadership takes effect
  + Award Martha Maiden Award
  + Thank prior year leadership
  + Board Meeting – New board members, new officers, Present annual report & Audit
  + FUNding Friday presents
  + Spring Testbed projects share results
* NOAA EDM Workshop
* Onboard new members and board members

February

* Call for AGU Awards
* Mid-Feb – call for Summer Meeting Sessions; Open registration
* Proposal Dev
* Training
* Identify Next Year Summer Meeting locations (Bloomington, IN, Madison, WI, Huntsville, Austin, TX, Champaign, IL/Chicago?? )

March

* Review new member applications
* Begin sponsor search for ESIP meeting
* Invite plenary speakers
* Proposal Dev
* Finalize 2-3 options

April

* Plenary speakers confirmed
* Set initial agenda and review sessions
* 30 days for new member review and review summer locations
* Board Meeting
* Testbed call

May

* Member vote on new members & summer meeting
* Market meeting
* Choose Testbed & get contracts in place
* Finalize sponsors and meeting budget
* Brainstorm Identify annual theme for next year

June

* Welcome new members
* Freeze material on website
* Excom approves theme

July

* EarthCube All-Hands?
* 2nd or 3rd Week – ESIP Summer Meeting, Finance Committee Budget tutorial
  + Award Raskin Award
  + Board Meeting - Start ED Eval
  + FUNDing Friday Competition
  + Fall Testbed projects share results
* Announce theme for next year and announce next year meeting dates
* Start Staff Eval

August

* Request ESIP Budgets
* Individual Annual review and plan for next year collaboration areas
* Begin the annual year in review doc
* Call for Student Fellows
* Call for Winter Sessions
* Identify next year meetings to attend
* Identify candidate board members
* Call for ESIP leadership
* Call for ESIP Awards
* Finalize ED and Staff Eval – increase takes affect Oct. 1

September

* Annual budget finalized and approved
* Board meeting
* Review new member applications
* Begin sponsor search for ESIP meeting
* Invite plenary speakers
* Proposal Dev

October

* New Fiscal Year, Oct 1
* Preliminary agenda posted
* Plenary speakers confirmed
* 30 day review for leadership, new members
* Testbed Call

November

* Close out past fiscal year; Start Audit
* Vote on New Members
* Identify Testbed projects
* Review award applications
* Market Winter Meeting
* GEO Plenary
* Finalize Meeting sponsors

December

* Finalize Year-in-Review doc
* AGU; Ignite@AGU
* Welcome New Members and Student Fellows
* Finish Audit and taxes